

Date: September 18, 2020

Updated: Revised November 2, 2020

Millennium Exhibition Centre – Altona, Manitoba Covid-19 Restoring Services: Phase 3

Site Plan

Guidelines for all facility users:

- Stay home if you are experiencing symptoms, even if they are mild.
- Screen staff and volunteers daily for symptoms prior to work or participation in activities. Individuals who are ill with Covid-19 symptoms will not be permitted on site for work or scheduled activities.
- Allow physical distancing of two meters (6ft) at all times; except brief exchanges and when they are actively participating in a sport or activity.
- Only conduct necessary and brief exchanges within two meters of others.
- Avoid congregating in shared areas, such as the lobby of the facility.
- Use of hand sanitizer when you enter and exit the facility.
- Follow guidelines from sport organizations and facility site plans to minimize physical contact and risk of Covid-19 transmission between participants.
- Encourage users to bring their own bottled water.
- Water fountains in MEC & RPC will be disabled. Water bottle filling station will remain in operation.

Flow of People and Physical Distancing

The maximum number of people permitted indoors is 50, except where distinct groups of 50 can be separated to prevent contact with

other groups through the use of separate exits, staggered schedules, as well as sufficient space to avoid congestion.

Recreation office staff will be present at the entrance of the Millennium Exhibition Centre from 8:30 am –5:00 pm each day. They will direct users to the proper location, answer questions, discourage congregating and manage access. As the facility transitions to ice in / Winter sports season etc. maintenance staff will be present in the facility from 7:00 am – 12:00 am daily, to assist with directing users and answering questions.

The booking system will be used, and non-contact payment is encouraged.

No large drop-in activities are allowed at this time, example: public skating.

**If/When Public Skating resumes, considerations to pre-booked skating times*

Signage will be placed at the entrance and exits of the facility to remind staff, volunteers and facility users of physical distancing measures, hand hygiene and cough etiquette.

Signage

Covid-19 guidelines signage will be posted at the entrance of the AEC.

Signage will be posted at the main office, washrooms, and throughout the facility.

Monitoring

Recreation Services staff and/or Facility Maintenance Manager will monitor the building at approximately 8:00 a.m., 1:00 p.m. and 5:00 p.m. each day. And follow up with appropriate staff if site plan is not followed.

Care & Control

- Each facility user will be required to keep a list of the members of their group and contact information for 21 days to ensure appropriate public health follow-up can take place if a participant is exposed to Covid-19.
- The renter of the facility is responsible for the actions of their group members.
- The renter is responsible for pre-screening the group members: i.e. if they have been out of the province in the last 14 days or showing symptoms of Covid-19.
- Anyone displaying signs of Covid-19 are not allowed to enter the facility.
- People who are ill should NOT participate in or be spectators of recreations activities.
- Encourage participants to shower at home.
- Encourage participants to bring their own water bottles and not to share with others.

Millennium Exhibition Centre (Main building)

- Entrance through South Main doors (automatic accessibility door).
- Exit through South Green doors and West doors
- Hand hygiene stations will be placed at all entrances and main exits of the facility.

Recreation Office

- Only 4 visitors will be allowed in the Main Office area at a time.
- Physical Distance stickers will be placed on the floor outside the office area.

Washrooms

- Scheduled cleaning of washrooms (Rhineland Pioneer Centre, Millennium Exhibition Centre (M.E.C.), Centennial Park Washrooms) to be done daily.
- Maintenance staff will clean high touch areas up to three times daily in washrooms and dressing rooms.

- Maintenance staff will complete a thorough cleaning daily of washrooms, dressing rooms, water bottle fill stations, common areas, and high touch zones.

Washroom assignments:

- Rhineland Pioneer Centre (RPC) users will access the washrooms in the RPC lobby.
- Arena ice surface area users will access washrooms in the arena dressing rooms.
- Meeting Room & Small Meeting Room users will access the M.E.C. lobby washrooms.
- Patrons in the M.E.C. lobby and main office area will access the main lobby washrooms.
- Men's washrooms – urinal stalls will be blocked off with every other urinal to be used.
- CAPACITIES
 - M.E.C. Mens – 4 people at one time
 - M.E.C. Womens – 5 people at one time
 - RPC Mens – 5 people at one time
 - RPC Womens – 4 people at one time

Rhineland Pioneer Centre (RPC)

- Maximum number of people –50. Larger groups may use the space with consultation of the Recreation office. Detailed plan needed from renter outlining how groups will be separated and provincial health guidelines will be followed.
- Enter through the RPC south doors.
- Exit through the RPC south doors.

Arena (Sunflower Gardens)

Maximum people on the ice – 25 OR Maximum roster size for each age group for hockey / skating. **Can be doubled but only if splitting the ice in half at centre ice.*

Maximum people in the stands – 250 (125 per side of arena)

Maximum people using indoor seating – 20

***** Updated to follow Public Health Act – Code Orange – Nov. 2, 2020 and Hockey Manitoba messaging – *In all health regions outside the Winnipeg Metropolitan region, hockey programming can continue with usual capacity reduced to 25% effective Monday November 2, 2020. Facilities are required to limit capacity in all areas including dressing rooms.***

Hockey Manitoba suggests that players dress at home to comply with facility requirements and limit spectators to one per player.

Maximum people in the inside the Arena lobby – 50 TOTAL (Includes indoor seating area)

Dryland training must take place outside.

Dressing rooms will be marked with every 2nd player stall blocked off to ensure physical distancing.

Dressing room space available:

Dressing rooms: 12 people per room

******* Updated to follow Public Health Act – Code Orange – Nov. 2, 2020 and Hockey Manitoba messaging –**

Dressing rooms: 10 people per room

Officials room: 3 people.

Ice users can only enter the facility 30 minutes prior to their scheduled ice time.

Ice users **must** exit the facility 20 minutes after their ice time is complete.

There is to be no loitering in the lobby. Enter the facility within your allotted time frame and proceed to your appointed dressing room. After your practice, game or event please proceed to exit the facility at the designated exit points. Parents may want to consider having their children dress and prepare for their event as much as possible at home prior to arriving to the arena.

** Altona Skating Club as part of their Return to Play protocols will be screening all participants / contact tracing etc. for all Skating Club functions.

** Altona Minor Hockey & Altona Maroons – Expectations that Communications officers are carrying out their duties as outlined in the Hockey Manitoba Return to Play protocols. Expectations that spectators for these groups events are recorded and records kept for a 21 day period for contact tracing.

Altona Curling Club

Arena space – Maximum amount of people – 32

Locker room space – 16 per room

Lobby viewing space - Maximum amount of people – 6 (Except for brief exchanges of curlers moving to and from the locker rooms)

Lounge space – Maximum amount of people – 40 (10 tables with 4 chairs per table & lounge staff / maintenance staff)

M.E.C. Track space

Maximum number of people 50

*Track usage will be by registration until further notice. Rec. office house - track users to check in with the Rec. office prior to track usage. All Track users must sign-in inside the track upon entry with name, ph. # and time duration of visit to be recorded.

Track will be closed during Recreation programming times (Adult fitness classes, Taekwondo classes etc.) – Check with Rec. office

Track hours – Open at 7:00 am daily and will be closed daily at 9:00 pm

Track touch points to be sanitized twice daily

M.E.C. Public Announcer booth

Maximum number of people – 2.

M.E.C. Short Court

Closed until further notice.

M.E.C. Large Meeting Room (Craft Room)

Maximum number of people – 14 people on chairs only (Theatre style)

Maximum number of people – 12 people, chairs and tables (Classroom style)

Small Meeting Room (Elks Room)

Maximum number of people –12 chairs only (Theatre style)

Maximum number of people – 8 people, chairs and tables (Classroom style)

******* Updated to follow Public Health Act – Code Orange – Nov. 2, 2020**

M.E.C. Large Meeting Room (Craft Room): 8 people per room

Small Meeting Room (Elks Room): 5 people per room

Altona Elks Playland room

Closed until further notice.

Mini-Stick Arena

Closed until further notice.

